

## Egginton PTA AGM Minutes – 20<sup>th</sup> October 2020 7pm

<b>Attendees</b>	Naomi Wilson	Lisa Pepper	Shelley Boyle
	Claire Bowen	Ros Farrow	Wendy Slater-Ferguson
	Jo Whitmore	David Chinhañhu	Hayley Marriott

**Apologies**                      None

- 1) Welcome – Naomi welcomed everyone to the meeting and thanked everyone for attending. It was confirmed that the meeting was quorate as there were nine in attendance and three committee members in post.
- 2) Apologies – There were no apologies received.
- 3) Video Meetings – Due to the current circumstances with Covid 19, it was agreed that the PTA constitution be amended to allow this AGM and any future meetings, including AGMs, to be held online using a video conferencing tool such as (but not exclusive to) Zoom or Microsoft Teams.
- 4) Previous AGM Minutes – These were circulated prior to the meeting; no comments were made.
- 5) Chairs Report – This report was circulated prior to the meeting; no comments were made.
- 6) Treasurers Report- The treasurers report was not available at the time of the meeting but will be circulated to the attendees as soon as possible following the meeting. Due to the ongoing situation with the PTA bank account, the treasurer was unable to confirm an exact balance, but it was thought to be no less than £4,952.10 which is held in a Natwest Bank account. Highlights of the last years' fund raising and costs were as follows:
  - a) PTA Christmas Fayre - £1,802
  - b) Chatter box Café - £440 – cost to PTA
  - c) PTA Xmas Fundraiser – Aprons - £141
  - d) Xmas Wreath making evening - £304.22
  - e) Soup and Pancakes - £10 raffle, £60 door takings
- 7) Election of officers

The existing committee all stood down at the meeting and new committee members were voted in and agreed as follows:

### PTA Roles for 2020/2021

<b>Role</b>	<b>Who</b>	<b>Voted in by</b>
Chair	Claire Bowen	Naomi and Ros
Treasurer	Hayley Marriott	Naomi and Ros
Secretary	Shelley Boyle	Naomi and Claire

8) Funding Requests – There were two main funding requests from school as follows:

- a) Dove Class are going on a trip to Eyam in November – school has asked for £265 to pay for the bus
- b) PTA would usually pay for a pantomime to come into school for a Christmas treat. As it is not possible this year, Professor McGinty (he came into Trent Class in March last year and was very well received) has been booked to come in and do 3 x forty-five minute sets, history based but with a Christmas slant – school have asked the PTA to pay for this as a treat for the children - £352.

Both funding requests were agreed.

9) PTA Bank Account

The current signatories on the PTA bank account are Ros and Caroline. It was agreed in the meeting that Claire Bowen, Hayley Marriott and Shelley Boyle would all be added to the bank account as signatories, and when this had been successful, Caroline and Ros would be removed. The PTA account currently has an incorrect postal address on it and it was agreed that the new committee were authorised to change the address, and also to change the account so that access to online banking is available.

10) Secret Santa – Wendy confirmed that a Covid 19 friendly version of Secret Santa had been agreed with Mr Kitching, and that she and Stephanie Aitken were sourcing all the items needed. They are working on the basis of £2 per gift, and £4 per child. It was agreed that £350 be given to Wendy to cover all costs for this event.

11) PTA Christmas present for the children – After a brief discussion it was agreed that the presents would be annuals again this year. Jo agreed to compile a list of annuals for school to send out a form on Parentmail so that choices could be made. Jo will then source the annuals and Shelley has agreed to wrap them.

12) Christmas Fundraiser – It had been suggested that a school recipe book would be a nice new item for the fundraiser but unfortunately it would require more time than we have this year. Ros showed everyone a large Christmas bauble she had made, it could be done in different colours and have a piece of the children's artwork on it along with the children's names. It was agreed that this would be a lovely item and we would probably be able to sell it for around £5 per bauble. Further details to be discussed at the next meeting.

13) Any other business –

- a) School Bonus Ball – as we have so few fundraising opportunities at the moment, it was decided that we needed to have another push on the school bonus ball. There are not many people who are subscribing currently and the new parents would not be aware that it exists. Jo will send a flyer into school to send out to the parents which will hopefully generate some new customers. The more people that play, the larger the weekly prize will be. It has currently made £425 during the last academic year and following the initial set up, there is no work involved now. There are some people who have very kindly donated their winnings back to school, everyone agreed they deserved a big 'thank you' for their generosity.
- b) It was raised at the meeting to buy a thank you gift for Caroline Sayer, who was a very active member of the PTA for many years and had left the school in July. It was confirmed that this had already been done before the summer holiday.

- c) A Christmas raffle was suggested as another possible fundraiser. If the parents brought in Christmassy items from home (could be a non- uniform day like they would have done for the Christmas Fayre tombola) and put them in a box by the gate, they could be left for a week to make them safe and then one or two hampers could be made up as the raffle prizes. Items suggested were bottles, chocolates, biscuits, Xmas crackers etc. Further discussion is needed as to how the raffle tickets would be sold in a Covid friendly way.
- d) It was suggested that Santa could visit school to wave to the children through the window and drop off presents. Lisa to ask Mr Kitching if this is possible.

**14) Next Meeting date – Tuesday 17<sup>th</sup> November 2020 at 7pm on Zoom.**